

MINUTES

STATE OF UTAH

Division of Occupational & Professional Licensing

UBCC EDUCATION ADVISORY COMMITTEE

November 15, 2005

Heber Wells Building, Room 4-A

Convened: 1:05 p.m. Adjourned: 2:00 p.m.

STAFF: Dan S. Jones, *Bureau Manager*
Sally A. Stewart, *Board Secretary*

J. Craig Jackson, *Director*
David Stanley, *Associate Director,*
Construction Services

MEMBERS PRESENT:

Paul Hayward, *Chairperson*
Paul James
Mike Blackham
Enzo Calfa, *Commission Liaison*
Ross Ford

VISITORS:

Jackie Rouillard, *RMGA/UHACCA*
Renee McDonough, *IEC of Utah*

EXCUSED ABSENCE:

Charlie Powell
Richard Butz
Paul Bauer
Scott Marsell, *Licensing Board Liaison*

APPROVAL OF MINUTES

A motion was made and seconded to approve the minutes from October 18, 2005. The motion passed unanimously.

BUDGET REPORT

The budget report was presented by Dan Jones and reviewed by the Committee.

BUDGET REVIEW AND FUNDING APPLICATION PRESENTATION

RMGA

Jackie Rouillard, on behalf of RMGA/UHACCA presented and explained the application for a funding grant on behalf of RMGA in the amount of \$13,500.00. A discussion followed. A motion to increase the budget and approve funding of this application except for the textbooks was made but failed for lack of a second. A second motion to table the application with the budget revision, pending clarification was made but failed for lack of a second. Another motion to table the request, pending RMGA resubmitting it with additional details and copies of the textbooks was made

and seconded. It passed with two in favor (Paul James and Ross Ford), one opposed (Mike Blackham) and one abstain (Paul Hayward).

**REVIEW OF
EVALUATIONS AND
SUMMARY DUE WITH
INVOICES**

The Committee heard from Sally Stewart on the revised forms. After some discussion it was agreed to make additional changes to the forms and present them to the Committee for adoption in the December meeting.

**REIMBURSEMENT
REQUEST REVIEW**

Dan Jones presented and explained a reimbursement request from Utah Electrical JATC which was substantially different from the original application for funds. It was determined that additional supporting details were necessary to complete the request. It was moved and seconded authorizing that the Division would process reimbursement payments regardless of significant changes, by item, of up to 15% between the originally approved application for funds and the reimbursement request; so long as the payment request does not exceed the previously approved amount. The motion passed unanimously.

INFORMATION ITEMS

The next Committee meeting is scheduled for December 13, 2005, from 1:00 p.m. to 3:00 p.m. The Schedule of Committee meetings for 2006 Calendar year was provided.

SIGNATURES

Paul Hayward, Chairperson

Date

Dan S. Jones, Bureau Manager

Date